

## **BACKGROUND**

### **Decision Makers:**

There are four (4) decision makers associated with this assignment, as follows:

1. Township of Casey Council
2. Township of Harley Council
3. Township of Hudson Council
4. Ministry of Municipal Affairs and Housing

### **Administrative and Directional Support:**

Jordan Kemp, Townships of Casey, Harley and Hudson

### **Stakeholders:**

Following potential stakeholder groups are associated with this assignment:

1. MMAH and Partner Ministries
2. Municipalities sharing boundary with Townships of Casey, Harley, and Hudson
  - a. City of Timiskaming Shores
  - b. Township of Harris
  - c. Township of Kerns
  - d. Village of Thornloe
  - e. Township of Hilliard
  - f. Township of Brethour
  - g. Temiscaming Regional County (MRC, Quebec)
  - h. Village of Notre-Dame-du-Nord (Québec)
  - i. Municipality of Nédelec (Québec)
3. Indigenous Communities
4. Lake Associations
5. Development Sector
6. Agricultural Sector
7. Industrial/Manufacturing Sector
8. Tourism Sector

### **Duty to Consult with Indigenous Peoples:**

JLR has provided cover letters to be sent to affected Indigenous communities (to be confirmed with staff) in addition to all notice materials. The cover letters and notices will be sent to the Chiefs of the affected Indigenous communities via mail, and email where available. The notices will also be emailed to the land and resources contact in each community where available.

Should a response not be received, JLR will follow up with a telephone call to each affected Indigenous community to ask if there are any questions and if any comments are forthcoming.

### **Public:**

The population of the Townships is as follows:

- Casey - 341
- Harley - 524
- Hudson - 530

### **Township's Communication Channels:**

1. Township's Website
2. Social media channels including Facebook and Twitter?
3. Local newspapers

## **APPROACH TO STAKEHOLDER AND PUBLIC ENGAGEMENT**

### **Principles:**

1. Open and Transparent
2. Build Trust and Confidence
3. Iterative
4. Flexible and Responsive
5. Meaningful
6. Build capacity, understanding and support
7. Supported by well facilitated sessions

### **Conceptual Approach:**

Use a variety of techniques that are designed to inform, consult, involve and collaborate with stakeholders and the public, as well as empower decision makers.

- Inform – providing objective information to ensure decision makers, stakeholders and the public are informed.
- Consult - obtaining feedback and reflecting how feedback informs analysis and recommendations
- Involve – work directly to ensure perspectives are understood, considered and incorporated in the analysis
- Collaborate – partnering to develop alternatives, evaluate alternatives and recommend a solution.
- Empower – final decision making

<b>Tool</b>	<b>Inform</b>	<b>Consult</b>	<b>Involve</b>	<b>Collaborate</b>	<b>Empower</b>
Notices	X	X			
Web Updates	X	X			
Social Media Posts	X	X			
Stakeholder discussions	X	X	X		
Open House	X	X	X		
Workshops	X	X	X	X	
Staff Meetings	X	X	X	X	

### **Opportunities for Public Engagement**

<b>Task</b>	<b>Public Engagement Opportunity</b>
1. Startup Meeting	Held in Spring 2022
2. Special Meeting of Council	Include update on Township website advising that the project is underway and welcoming feedback.
3. Background Report/Memorandum (Includes Lake Capacity Assessment)	The Background Report is intended to inform the public and Councils on the technical and policy background informing the need for a new Official Plan and Zoning By-law.  It is recommended that the Draft Background Report and Lake Capacity Assessment be published on the Township's website once available. An e-mail to stakeholders advising of this step could be sent to advise that the report is published.
4. Prepare Digital Base Map	N/A – Digital Base Map available at Township offices for review if requested.
5. Draft Official Plan and Zoning By-law Schedules	Once Draft Schedules to the Official Plans and Zoning By-laws are available, they should be published on the Township's website. An e-mail to stakeholders advising of this step could be sent to advise that the Draft Schedules have been published.
6. Open House	An Open House will be held in late winter 2022 to consider the Draft Official Plans and Zoning By-laws and associated schedules. Notice of the Open House will be published in the newspaper,

Task	Public Engagement Opportunity
	<p>advertised locally (i.e., at community centres, arenas, etc.) and shared with Stakeholders. Materials for the Open House will be published on the Township's website.</p> <p>The Open House itself will be an informal event with a brief presentation outlining the progress to date and next steps.</p>
7. Draft Review by Province	Following the Open House and any final changes that result from the input received, a final draft of the documents will be put together and circulated to MMAH for review. The comments that come back from MMAH will be published on the Township's website. The review time by MMAH is typically 90 days, although can be longer.
8. Final Official Plan and Zoning By-law	A final draft Official Plan and Zoning By-law will be provided to each Council for consideration along with a recommendation report.
9. Statutory Public Meeting with Council for OP and ZBL	<p>Notice of the statutory meeting will be provided in accordance with the Planning Act and will be published on the Township's website.</p> <p>Once adopted, the Official Plan will be submitted to MMAH for approval. The zoning by-laws can be adopted but will not come into effect until the Official Plans are in effect.</p> <p>The Ministry's decision will be posted on the ERO and should be published on the Township's website.</p>
10. Consolidate provincial modifications	Any final modifications from MMAH will be consolidated and a final approved version of each Official Plan and Zoning By-law will be published on the Township's website.

Traditional lines of communication i.e. email, letters, and phone calls will remain open.